



# How to Configure the Job List Layout

## GX Print Server for B9 Series Copier/Printer

Version 2.1



# Overview

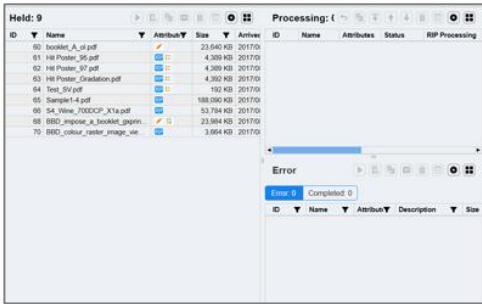
This exercise will demonstrate the ability to configure the layout of the job list on GX Print Server "Job Manager". The user can easily change the layout of Processing and Completed job lists.

## Objective

By the end of this exercise users will be able to:

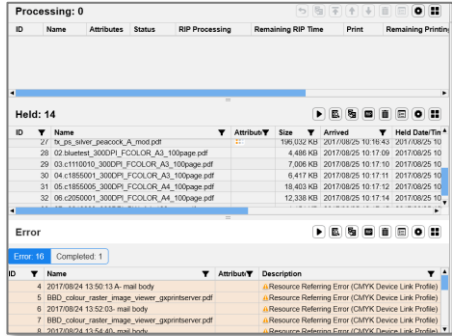
- Find the location of the setting on the GX Print Server
- Learn how to Configure the Job List Layout

**BEFORE**



Default layout

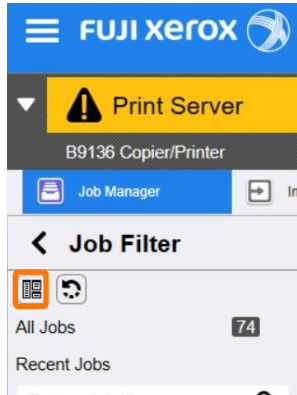
**AFTER**



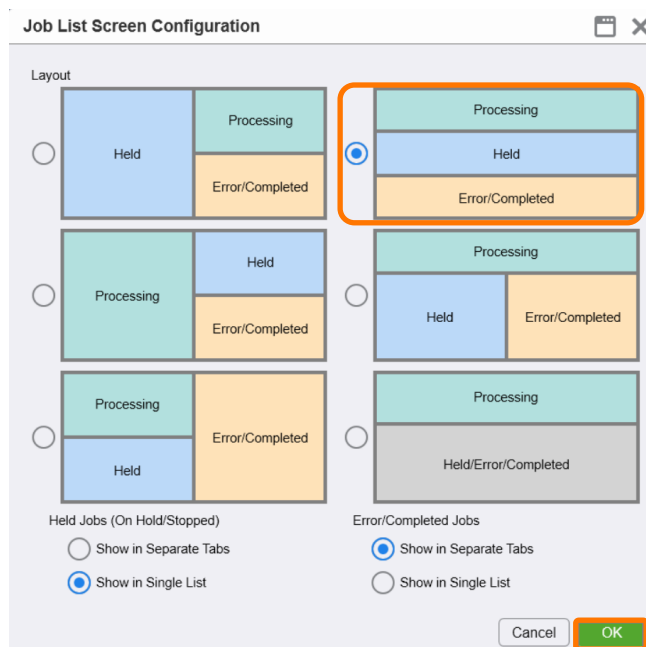
Your favourite layout

# Change Layout of Job List

1. Select  (**Job List Screen Configuration**) icon.



2. Select the Job List Layout that you want to change, and then click **OK**.



3. The Job List Layout has changed as selected.

The screenshot displays the GX Print Server Job Manager interface. The top navigation bar shows 'FUJI XEROX GX Print Server' and 'Administrator (Administrator)'. The status bar indicates 'Print Server : Power Saver Mode' and '1: A012000B Tray 7 Out of Paper'. The main area is titled 'Job Manager' and shows a 'Processing: 0' status. The job list is organized into columns: ID, Name, Attributes, Status, RIP Processing, Remaining RIP Time, Print, Remaining Printing Time, Size, Arrived, and Input. The list includes jobs with statuses like 'Suspended' and 'Cancelled'. Below the job list, there is an 'Error' section showing 'Error: 11' and 'Completed: 43'. The interface also features a 'Job Filter' sidebar on the left with options for 'All Jobs', 'Recent Jobs', 'Logical Printer', 'Folder', and 'Tag'.

ID	Name	Attributes	Status	RIP Processing	Remaining RIP Time	Print	Remaining Printing Time	Size	Arrived	Input
240	raw_3562_0_FP02631 PDF		Suspended					11 KB	8/17/2018 12:19:25 PM	
240	First Aid Handbook Non MC 14pgs.pdf		Cancelled					7,465 KB	7/25/2018 2:00:27 PM	
236	Chinese Language Reform Crisis_OK_NEIW_50_Preflighted.pdf		Suspended					14,646 KB	7/24/2018 4:27:45 PM	
235	Chinese Language Reform Crisis_OK_NEIW_50.pdf		Suspended					14,437 KB	7/24/2018 4:10:44 PM	
234	Chinese Language Reform Crisis_OK_NEIW_50.pdf		Suspended					14,437 KB	7/24/2018 3:53:20 PM	

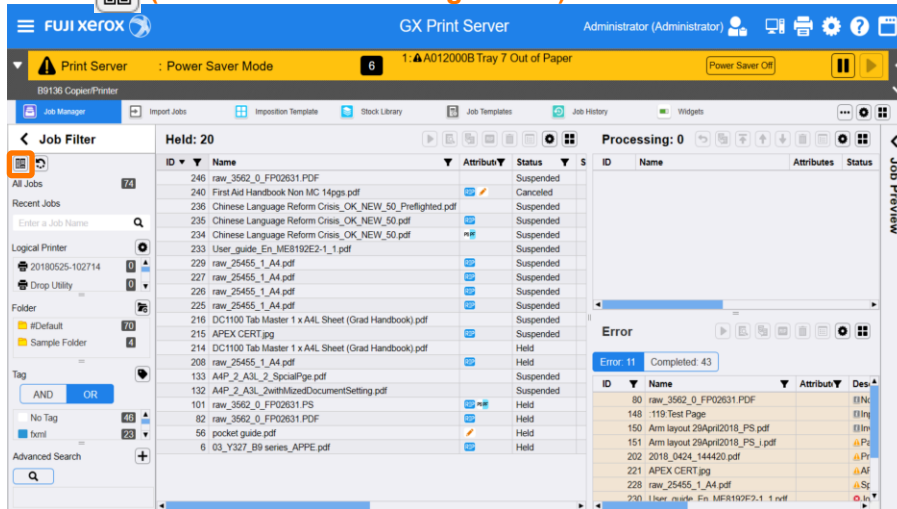
ID	Name	Attributes	Description	Size	Arrived	Error Occurred	Planned Start Date
80	raw_3562_0_FP02631 PDF		(I)No Tray	11 KB	4/23/2018 5:52:16 PM	7/10/2018 6:09:07 PM	
148	:119: Test Page		(I)Input Data Format Error (PostScript)	407 KB	5/25/2018 3:09:16 PM	5/25/2018 3:09:18 PM	
150	Arm Invenr# 29Apr#2018_PS.pdf		(I)Invalid State Dump Previous Ext	23,910 KB	5/25/2018 3:47:07 PM	6/26/2018 7:13:47 PM	

Congratulations you have now changed the Job List Layout.

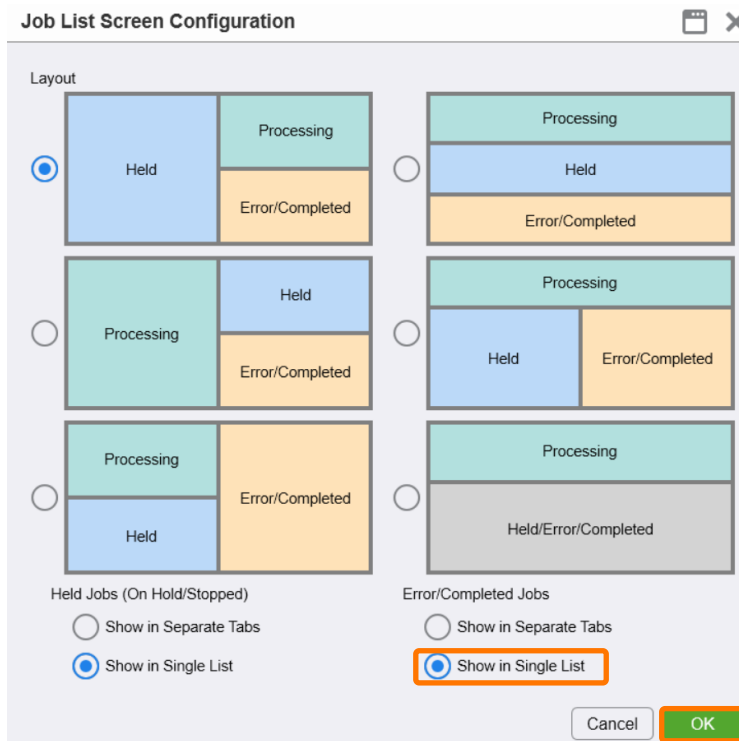
Please continue to the next exercise, to configure the Error/Completed Jobs layout.

# Configuration of Error/Completed Job List

1. Select  (Job List Screen Configuration) icon.



2. Select [Show in Single List] in [Error/Completed Jobs], and click [OK].



- Error and completed jobs are displayed in the same list. In the case of this configuration, errored jobs are colored light orange.

The screenshot shows the FUJI XEROX GX Print Server interface. The top bar indicates 'Print Server : Power Saver Mode' and '6:06:000001 Printer in Power Saver Mode'. The main area displays a list of jobs with columns for ID, Name, Attributes, and Status. A filter box on the right shows 'Error/Completed: 54' with a checked checkbox. The list includes jobs such as 'raw\_3562\_0\_FP02631.PDF', 'First Aid Handbook Non MC 14pgs.pdf', and 'Hit Poster\_Gradation.pdf(1)'. The status of these jobs varies, including 'Suspended', 'Canceled', and 'Held'.



By checking the [Error] or [Completed] check box on the Error/Completed List menu, you can configure the list to show only Error or Completed jobs.

Error/Completed: 3 / 5  Error  Comple

ID	Name	Attribut	Description	Si
74	Hit Poster_Gradation.pdf(1)		No Tray	
75	Hit Poster_97.pdf(1)		No Tray	
76	Hit Poster_95.pdf(1)		No Tray	

Error/Completed: 2 / 5  Error  Completed

ID	Name	Attribut	Description	Size
72	Sample1-4.pdf(1)			188,05
73	Test_SV.pdf(1)			19

Congratulations you have now completed this exercise.