



# How to Login as an Administrator

## GX Print Server for B9 Series Copier/Printer

Version 2.1



# Overview

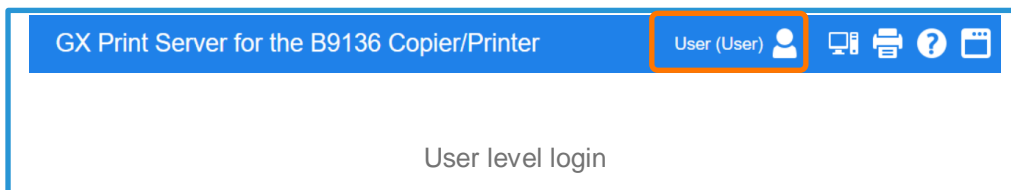
This exercise will demonstrate the ability to login to the GX Print Server as a System Administrator. This login method will grant the operator access to more advanced system level preferences.

# Objectives

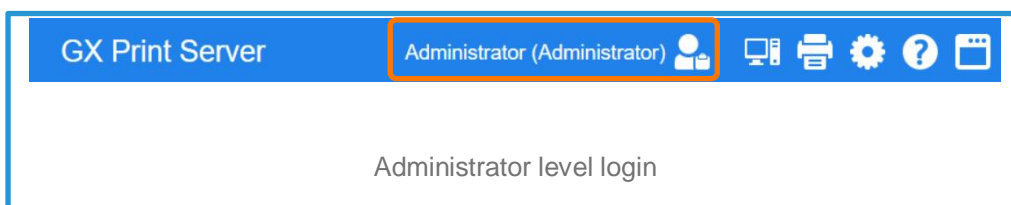
By the end of this exercise you will be able to:

- Identify the status of the current user logged into the GX Print Server
- Navigate to the location of the Log in / Log out setting on the GX Print Server
- Identify the Default Administrator Password
- Log in as an Administrator

## BEFORE

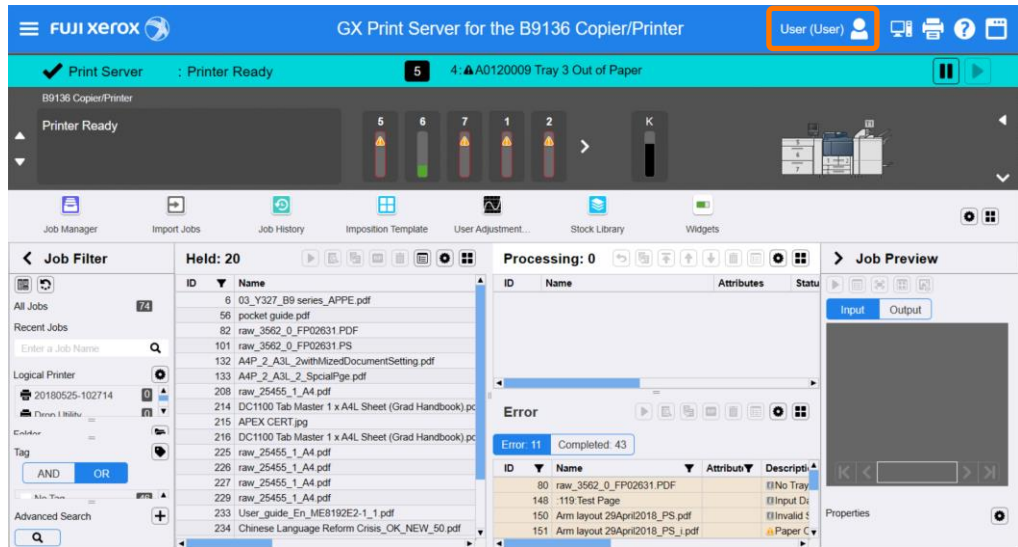


## AFTER

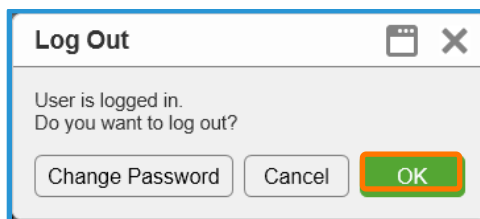
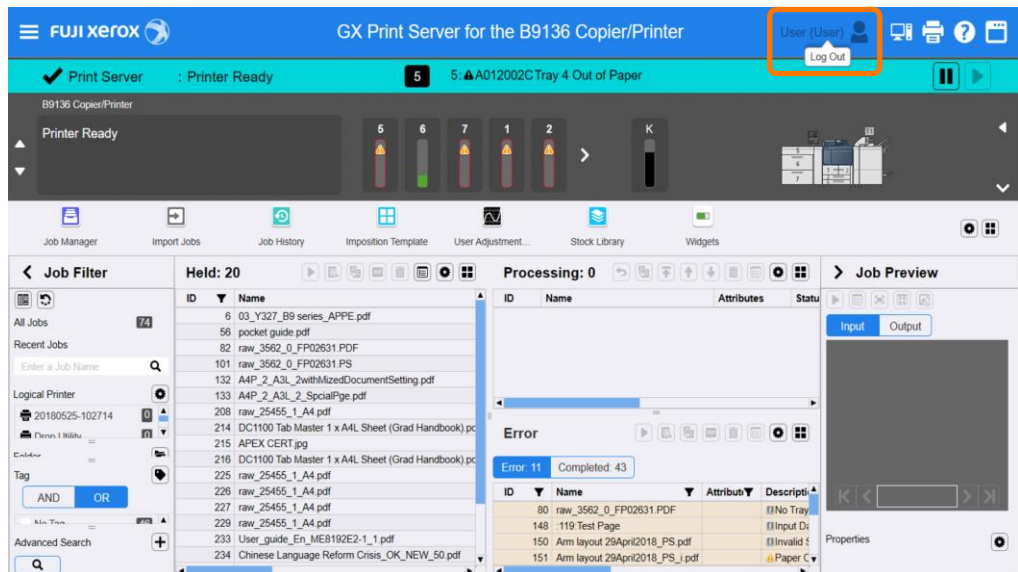


# Login as an Administrator

1. Check the login status on the Print Station



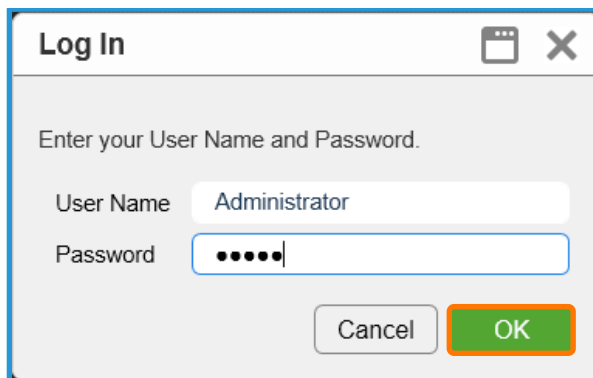
2. If it is logged already, select [Log Out] and click [OK].



3. Click **[Log In]**.



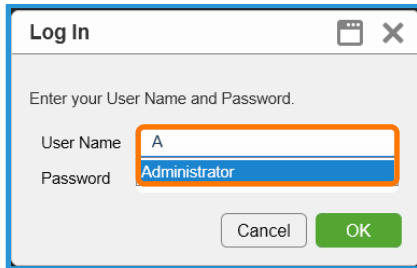
4. Enter "Administrator" and the password. Click **[OK]**.



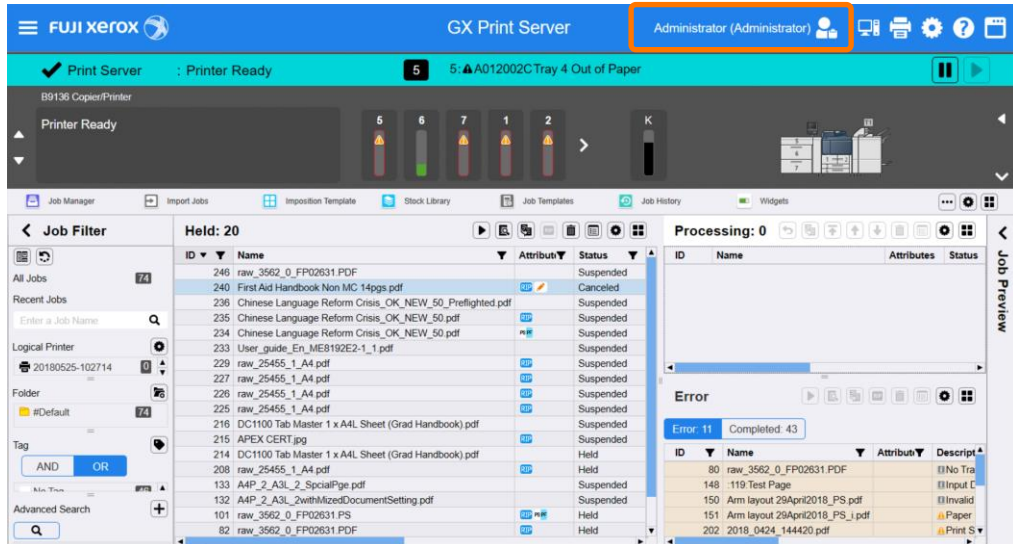
The default User Name is : Administrator

Password: Contact your device administrator for password details. If the login details have been misplaced, contact customer support via Live Chat at: <https://support-fb.fujifilm.com>

By entering "a", the selection of "Administrator" will be displayed. You can click it or press a down arrow key and Enter key to enter "Administrator" quickly.



5. The **[Log in]** user is displayed in the top left corner of the Print Station application.



Congratulations you have now successfully logged in.