

How to Print with a Two-sided Trim

GX Print Server for B9 Series Copier/Printer

Version 2.1

FUJIFILM Business Innovation Corp.

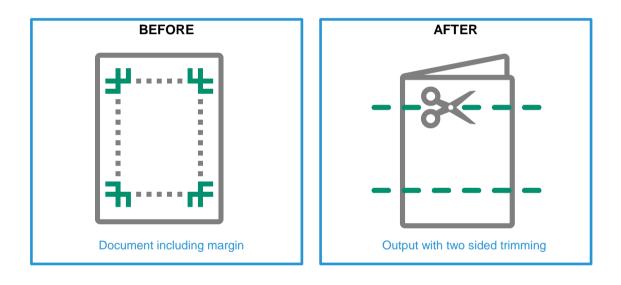
Overview

This exercise will demonstrate the ability to print a job with a two-sided trim using the GX Print Server. The user has the ability to configure two-sided trim finishing by specifying a finished size. This exercise will also demonstrate the way to configure a job with bleed.

Objective

By the end of this exercise users will be able to:

- Find the location of the setting on the GX Print Server
- Configure a two-sided trim job with a finished size
- Configure a two-sided trim job with bleed



A physical Crease can be applied when the optional Crease/Two-sided Trimmer is installed on the printer.

Configure two-sided trims with finished size



Please note, this How To document is part of a set. If you cannot complete some of the following steps please refer to the other reference documents. i.e "Open the Job Properties" is further explained in the "How to import a job.pdf". Go to:

https://m1support-fb.fujifilm.com/driver_downloads/OTS/OTS_GX_Print_Server_B9_Series_EN.html

 Open the Job Properties and select [Advanced Settings] > [Paper]. Then select a specific paper size such as [A3(297x420mm) SEF] (anything other than [Same as Document Size]) within [Output Paper Size].

| Job Properties | | 🗂 × | | |
|---|---|---|--|--|
| Page1 ID 121 page1.pdf Owner: Administrator Number of Pages: 1 Copies 1 -+ (1-9999) Document Size: A4 (210 x 297 mm) Portrait | | | | |
| Favorites Advanced Settings | Configuration List | | | |
| Expand Collapse Collapse Processing Options Security Job Information Paper Inserts Special Pages Layout Page Settings for In Page Number Form Watermark | Tray/Stock Auto Select V Configure Stock Name Auto Select of Paper Tray Paper Type: Plain (64 - 81 gsm) Paper Color: White Edit | Output Paper Size A3 (297 x 420 mm) SEF Width (mm) 297.0 Length (mm) 420.0 Scaling Off Print Position [*] Align to Center | | |
| A simple explanation will appear when an Save as | applicable area is right clicked. | Print Apply Reset Cancel OK | | |

2. Select [Advanced Settings] > [Output] > [Crease/Trim]. Then click [Edit].

| Job Properties | X |
|---|----------|
| ID 121 page1.pdf Owner: Administrator Number of Pages: 1 Copies 1 - + (1-9999) Document Size: A4 (210 x 297 mm) Portrait | |
| Favorites Advanced Settings Configuration List | |
| Expand Collapse Collapse Crease/Trim Settings Hayout Crease/Trim Settings Page Settings for In Page Number Form Watermark Job Slug Trim: Off Edit Edit Mage Quality Advanced Advanced Square Fold/Trim Square Fold/Trim Mixed Size Docume Shift & Scale Trim: | |
| A simple explanation will appear when an applicable area is right clicked. | |
| Save as Use Bernt Apply Reset Cancel | ОК |

3. Select the [Trim] tab, and enable the [Trim] checkbox. Select [Finished Size (mm)] and specify your desired finished size for trimming. Then, click [OK].

| Crease/Trim Settings | 🗂 🗙 |
|---|---|
| Paper/Stapling/Folding Crease Tim | |
| 🗐 🔽 Trim | |
| Finished Size (mm) 285.0 - + (247.0-285.0) | → |
| Bleed | * |
| Align Front and Back | |
| Back (mm) | Note: The maximum and minimum values of Finish Size and Bleed are determined according to the Output Paper |
| 6.0 - + (6.0-25.0) | Size. |
| Front (mm) | |
| 6.0 — + (6.0-25.0) | |
| | |
| | Cancel |

4. Click [Print] to print the job.

| Job Properties | × | |
|---|---|--|
| ID 121 page1 pdf Owner: Administrator Number of Pages: 1 Copies 1 + (1-9999) Document Size: A4 (210 x 297 mm) Portrait | | |
| Favorites Advanced Settings Configuration List Expand Collapse Crease/Trim Settings Page Settings for In Page Number Form Watermark Job Slug Edit Image Quality Advanced Grease/Trim Square Fold/Trim Mixed Size Docume Shift & Scale Mixed Size Docume Shift & Scale Mixed Size Docume Shift & Scale Mixed Size Docume Shift & Scale Mixed Size Docume Shift & Scale Mixed Size Docume Shift & Scale Mixed Size Docume Mixed Size Docume Shift & Scale | e | |
| A simple explanation will appear when an applicable area is right clicked. Save as Use Brint Apply Reset Cancel | | |

Congratulations you have now completed the exercise for setting a two-sided trim using the finished size option on the GX Print Server. Please continue to the next task of configuring the bleed width.

Configure a two-sided trim job with bleed

1. Open Crease/Trim Settings window, and select the **[Trim]** tab. Enable the **[Trim]** checkbox, then select **[Bleed]** and specify a bleed size for trimming. Then, click **[OK]**.

| Crease/Trim Settings | 🖽 × |
|------------------------------------|---|
| Paper/Stapling/Folding Crease Trim | |
| Trim | Back |
| Finished Size (mm) | |
| 285.0 - + (247.0-285.0) | → |
| Bleed | ÷ |
| Align Front and Back | |
| Back (mm) | Front |
| 6.0 - + (6.0-25.0) | Note: The maximum and minimum values of Finish Size and Bleed are determined according to the Output Paper |
| Front (mm) | Size. |
| 6.0 - + (6.0-25.0) | |
| | |
| | Cancel |

| Paper/Stapling/Folding Crease Trim | |
|--|---|
| | |
| | |
| Finished Size (mm) | |
| 281.0 - + (247.0-285.0) | |
| Bleed | |
| Align Front and Back | - |
| Back (mm) Front | |
| 6.0 - + (6.0-25.0) Note: The maximum and minimum values of F and Bleed are determined according to the Out | |
| Front (mm) Size. | |

2. Click [Print] to print the job.

| Job Properties | | 🖽 × |
|--|---|--|
| ID 121 page1.pdf Owner. Administrator Number of Pages: 1 Copies 1 + (1-9999) Document Size: A4 (210 x 297 mm) Portrait | | |
| Favorites Advanced Settings | Configuration List | |
| Expand Collapse ✓ | Crease/Trim Settings Crease: Off Trim: On Method: Bleed Aign Front and Back: On Back (mm): 6.0 | Edit Edit Front Note: The maximum and minimum values of Finish Size and Bleed are determined according to the Output Paper Size. |
| A simple explanation will appear when an a Save as Use | pplicable area is right clicked. | Print Apply Reset Cancel OK |

Congratulations you have now completed this exercise.