



How to Print with a Two-Sided Trim

GP Controller for ApeosPro
C810/C750/C650

Version 1.0

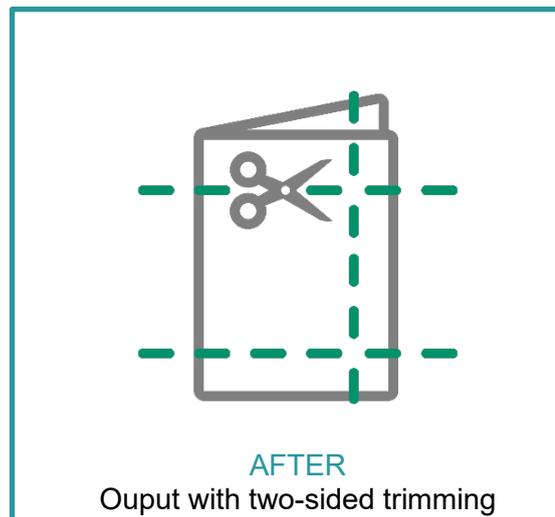
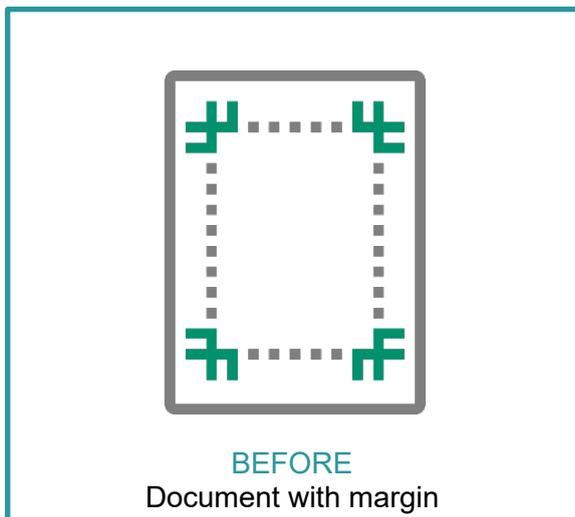
Overview

This exercise will demonstrate the ability to print a job with a [two-sided trim](#) using the GP Controller. The user can configure [two-sided trim](#) finishing by specifying a finished size. This exercise will also demonstrate the way to configure a job with bleed.

Objective

By the end of this exercise users will be able to:

- Navigate the feature on the GP Controller
- Configure a two-sided trim job with finished size
- Configure a two-sided trim job with bleed



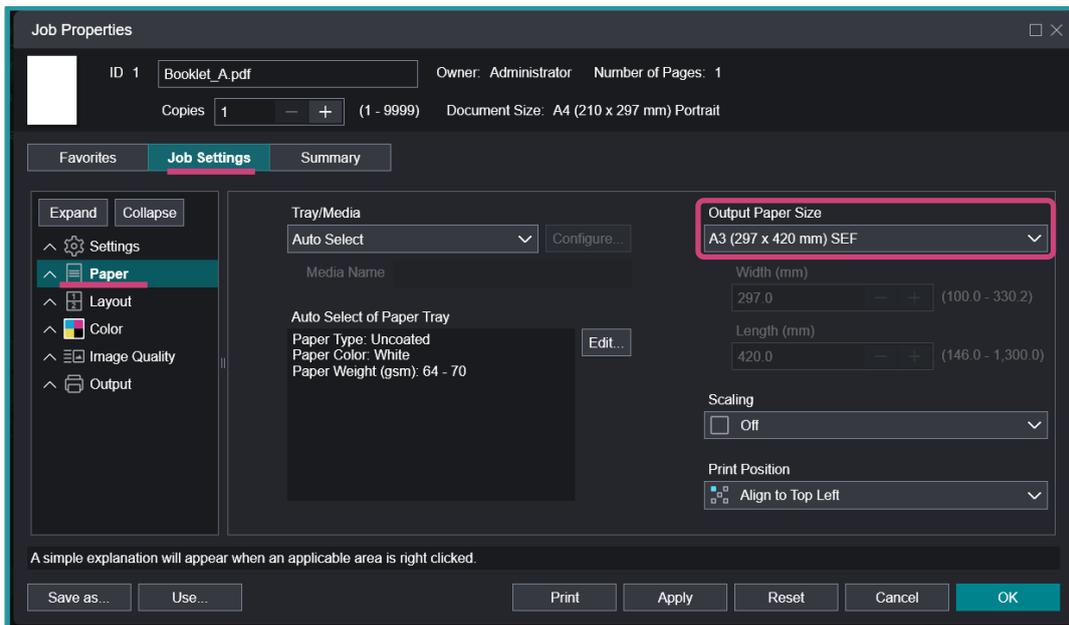
A physical trim can be applied when the [Optional Crease/Two-Sided Trimmer](#) is installed on the printer.

Configure two-sided trims with finished size

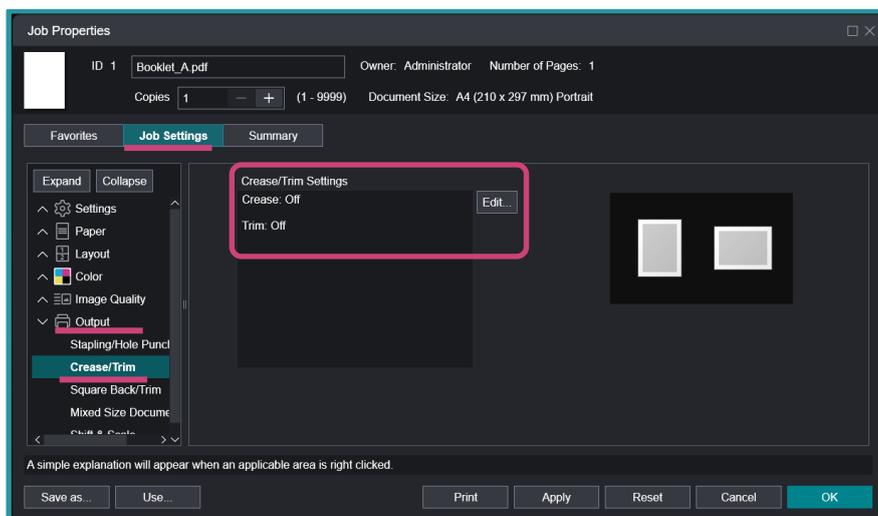


Please note, that this How To document is part of a set. If you cannot complete some of the following steps please refer to the other referenced documents. Example [Open the Job Properties](#) is further explained in [How to import a job.pdf](#)

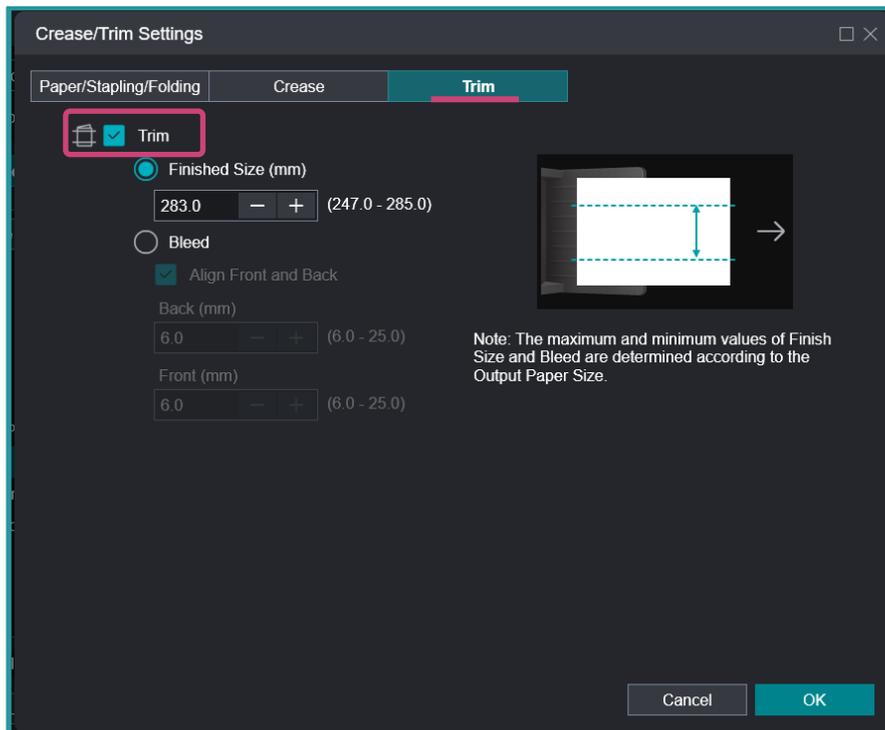
1. Open **Job Properties** and select **Job Settings > Paper**. From the 'Output Paper Size' drop down menu, select a specific paper size such as **A3 (297x 420 mm) SEF**. Choose any paper size available other than the default 'Same as Document Size'.



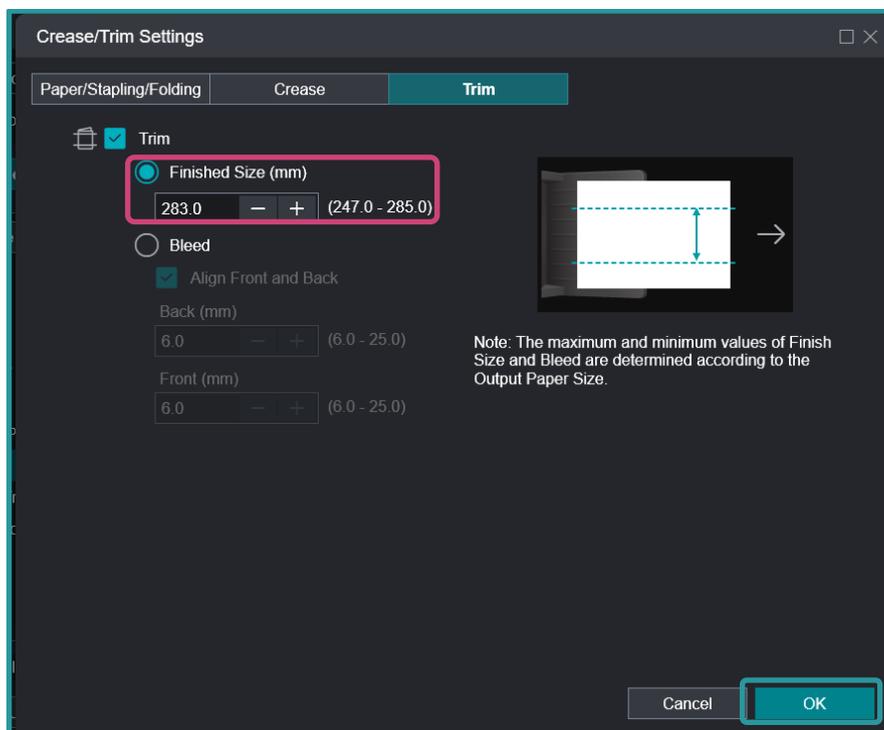
2. From the Job Properties > Job Settings window, select **Output > Crease/Trim**, then from 'Crease/Trim Settings', select **Edit**.



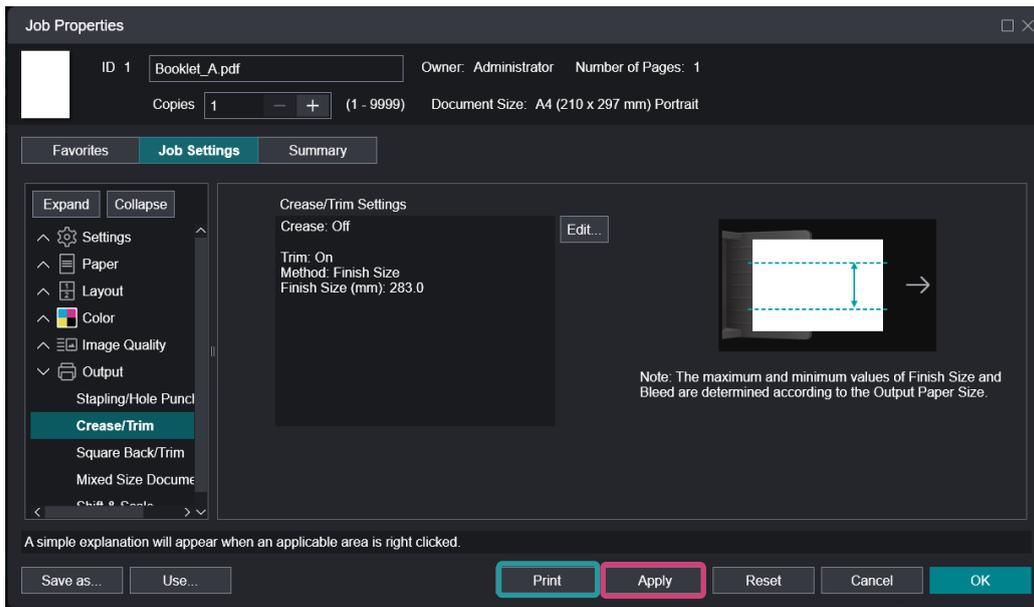
3. Select the **Trim** tab, then to enable the Trim feature, check the 'Trim' box.



4. From the Crease/Trim Settings window, select **Finished Size (mm)** and specify the required finished size for trimming, then click **OK**.

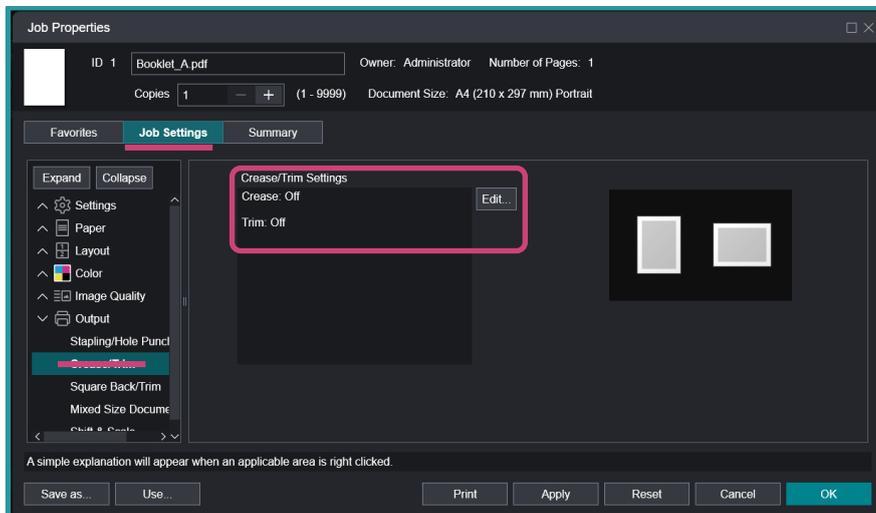


- From the Job Properties window, click **Apply**, then select **Print**.

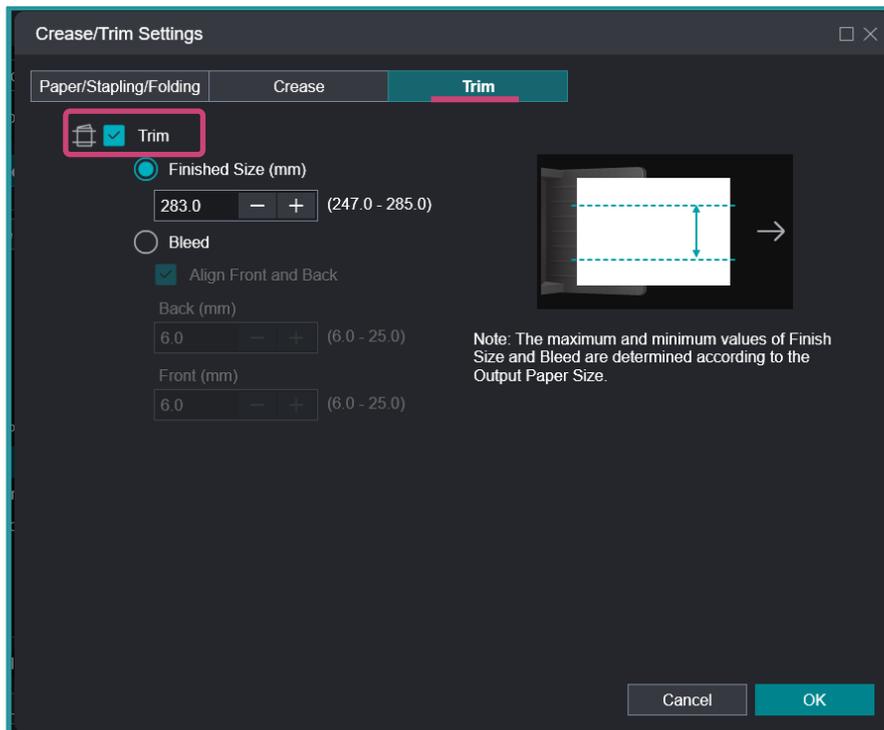


Configure a two-sided trim job with bleed

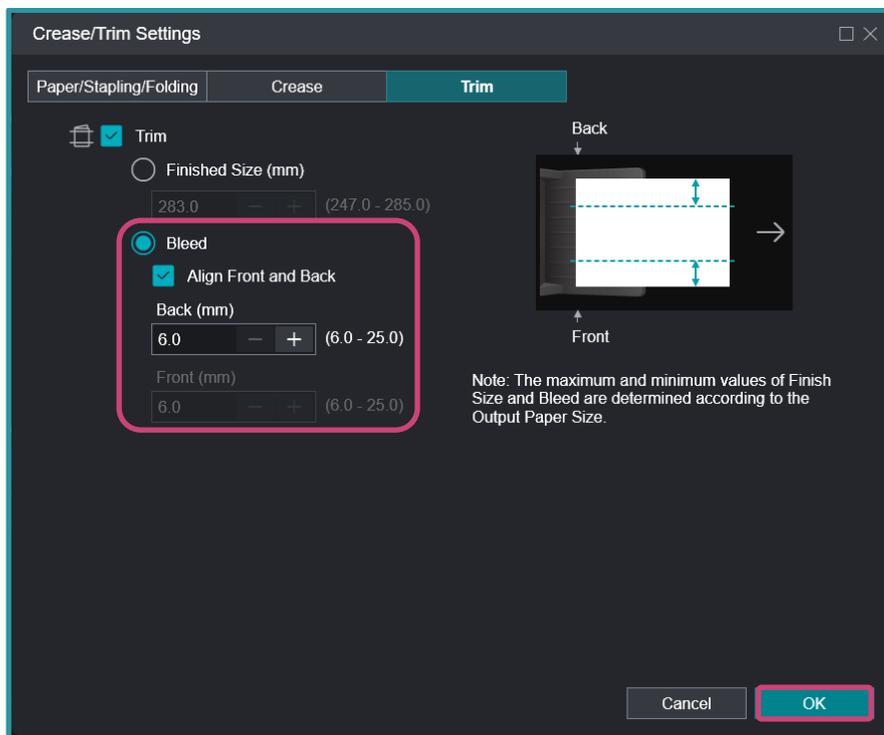
- From the Job Properties > Job Settings window, select **Output** > **Crease/Trim**. From the Crease/Trim Settings, select **Edit**.



2. Select the **Trim** tab, then to enable the Trim feature, check the 'Trim' box.

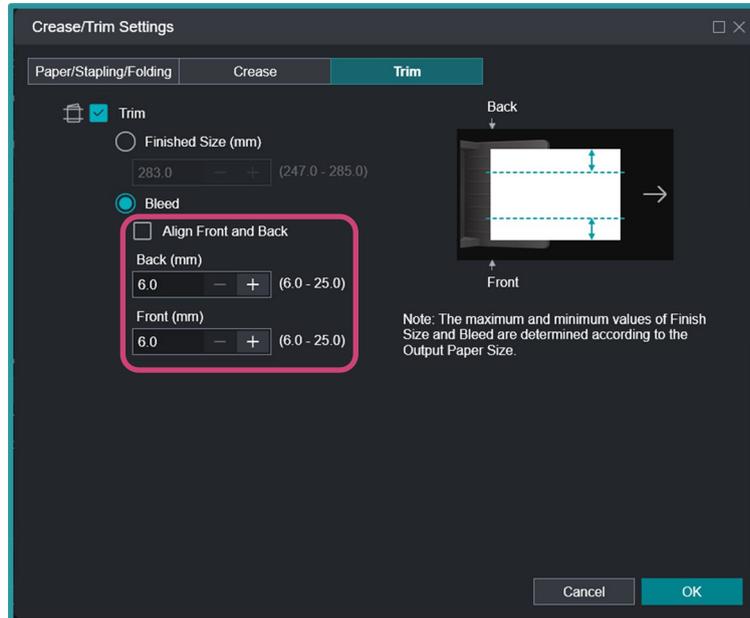


3. From the Crease/Trim Settings window, select **Bleed**, specify your required finished size for trimming, then click **OK**.

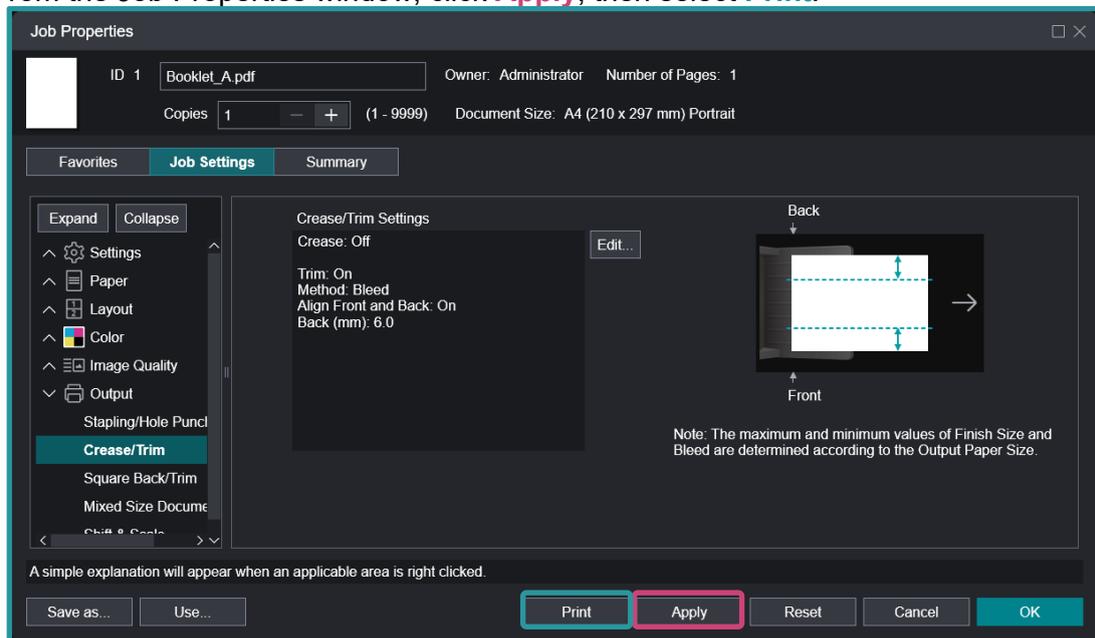




You can configure a different width for the back and front by unchecking **Align Front and Back**, if a specific job requires it.



4. From the Job Properties window, click **Apply**, then select **Print**.



Congratulations you have now completed this exercise.

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