FUJIFILM
Value from Innovation

How To Impose a Booklet

GX Print Server for PrimeLink™

Version 1.0

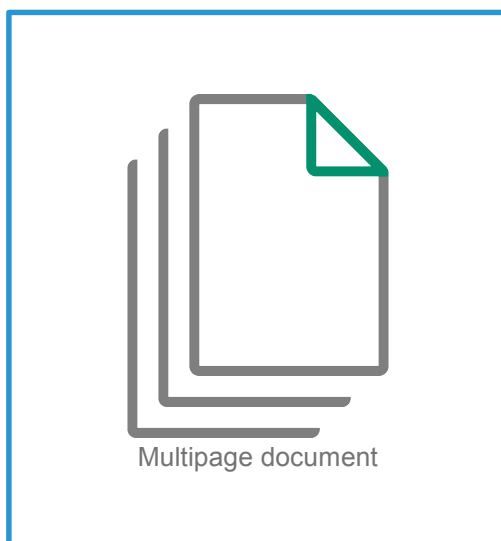FUJIFILM Business Innovation Corp.

Overview

This exercise will demonstrate the ability to produce an imposed booklet using the GX Print Server "Imposer" tool. This feature allows users to produce saddle stitched jobs and preview an onscreen example before the file is submitted to print.
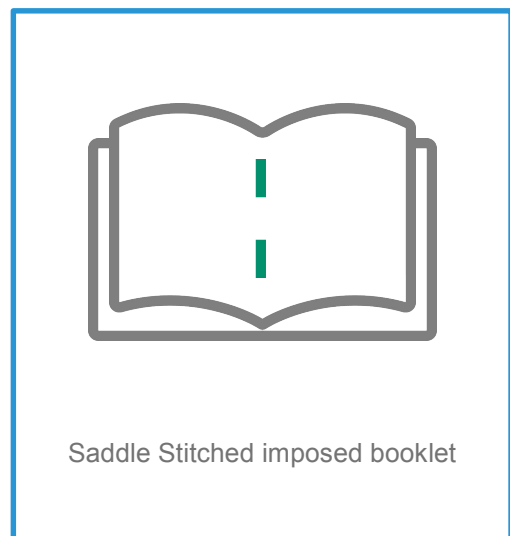
Objective

By the end of this exercise you will be able to:

- Import a job
- Launch Imposer
- Create a imposed Saddle Stitch layout
- Preview an example of the printed result
- Print the job with saddle stitch settings applied

BEFORE

Multipage document

AFTER

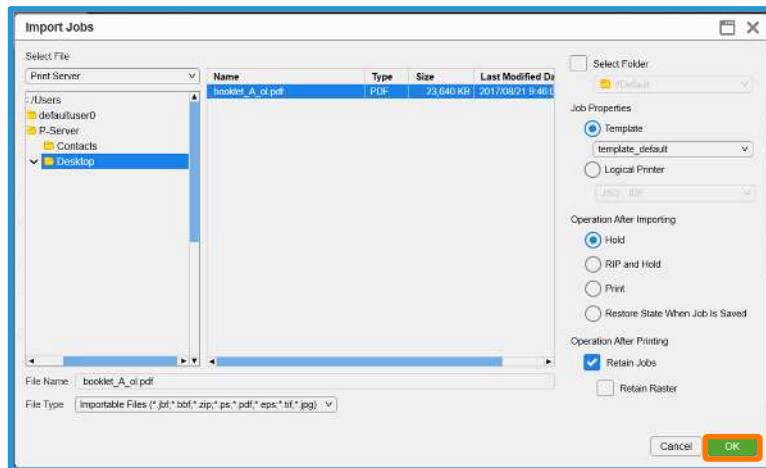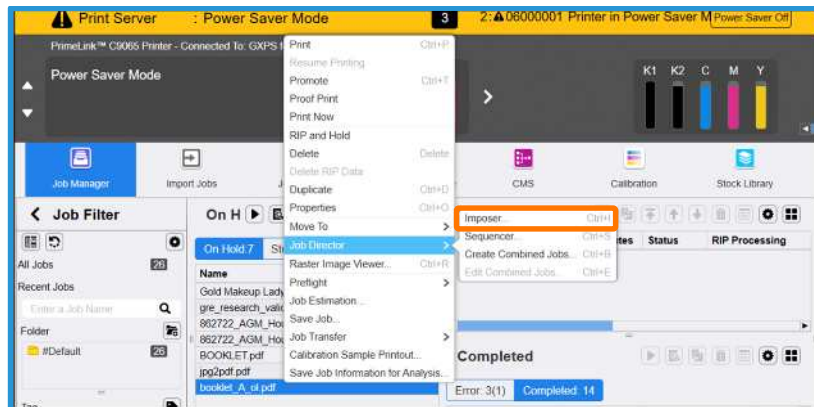Saddle Stitched imposed booklet

Impose Booklet

1. In the shortcut area, select **[Import Jobs].**

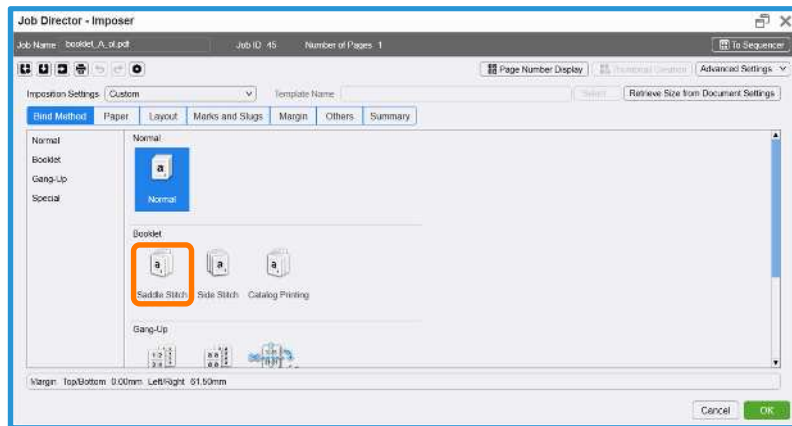2. Select the file to import, and click **[OK]**

3. Right click the imported job, select [Job Director] and click **[Imposer]**.
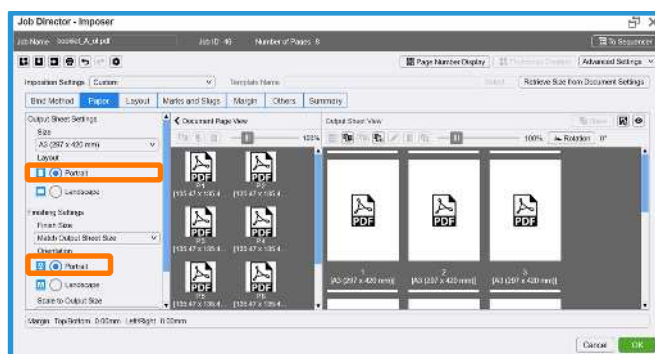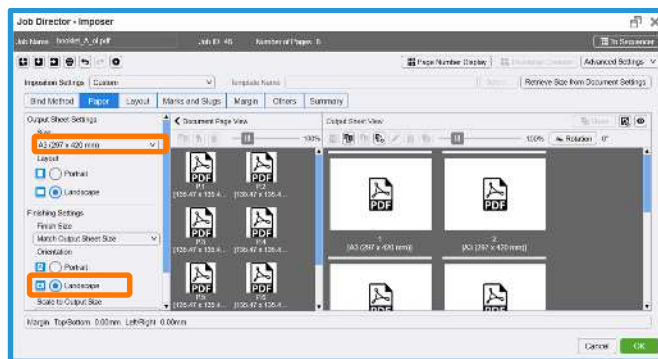

> **i** In the next window, please ensure the [Page Number Display] button is selected instead of [Thumbnail Display]. So that the preview images will be shown as in this example.
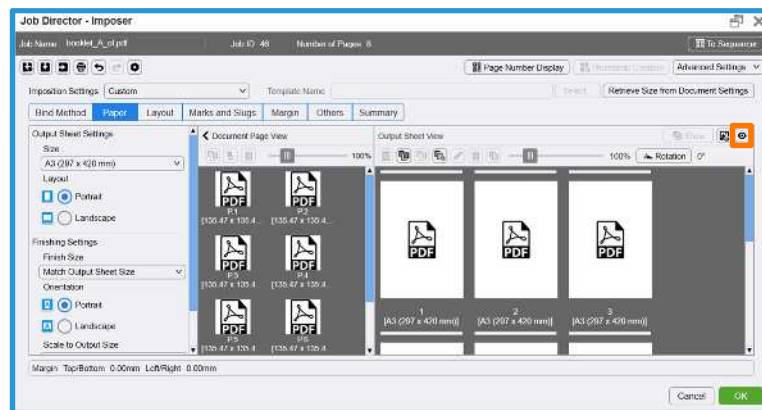
4. Select **[Saddle Stitch]** in the [Bind Method] tab

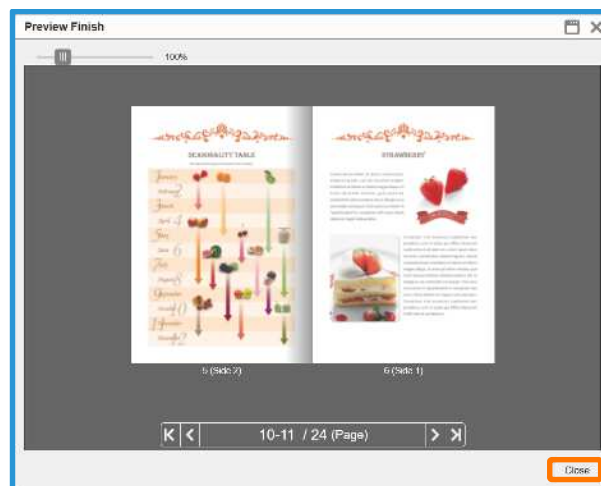5. Click the **[Paper]** tab and apply the following settings.

     a. **[A3]** in [Output Sheet Size] of [OutputSheet Settings]
     b. **[Landscape]** in [Layout] of [OutputSheet Settings]
     c. **[A4]** in [Finished Size] of [Finishing Settings]
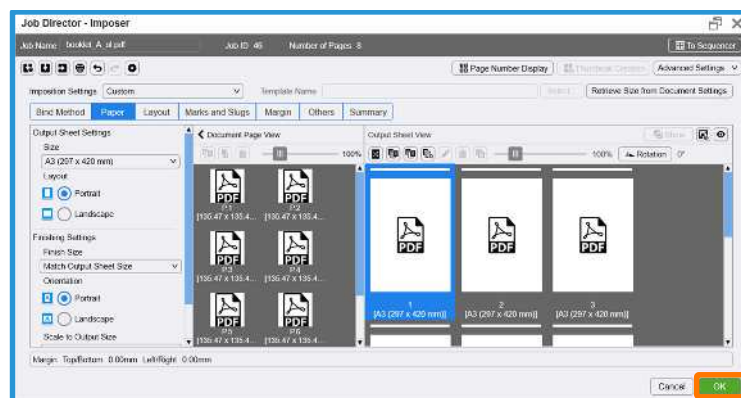   d. **[Portrait]** in [Orientation] of [Finished Settings]

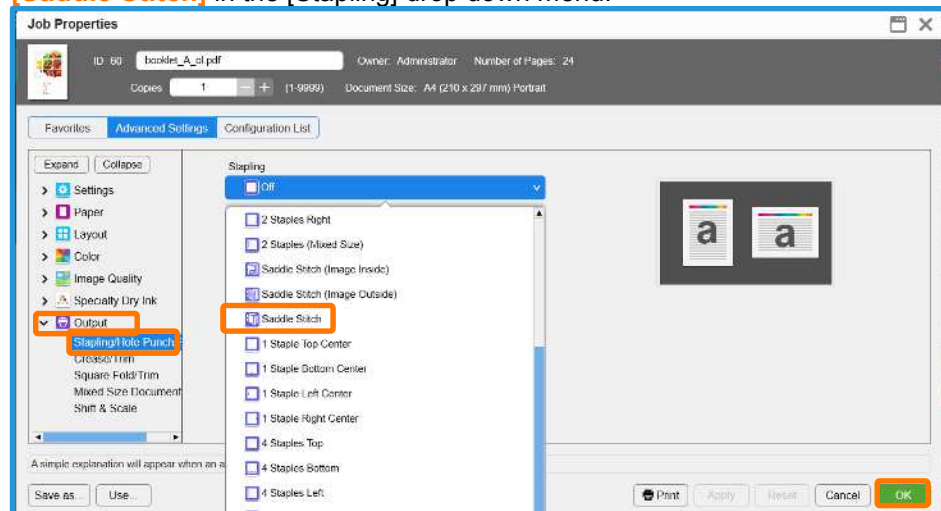6. Click the **[Preview Finish]** icon to view an example of the printed result

7. Click **[Close]**.

8. Click **[OK]**.

9. Double-click the job to open the Job Properties window.

10. Click the **[Output]** > **[Stapling/Hole Punch/Folding]** and the select **[Saddle Stitch]** in the [Stapling] drop down menu.

> **i** Please ensure that all other properties such as the specific paper settings are correct before submitting the job to the processing queue.

11. Click **[OK].** Right click the job and select **[Print]**.

Congratulations you have now completed this exercise.