

How To Impose Multiple Jobs by Using the Combined Job Feature

GX Print Server for PrimeLink™

Version 1.0

Overview

This exercise will demonstrate the ability to impose multiple jobs into one job using the "Combined Job" feature. In the following example of a finished booklet, this enables you to use one application to create a cover page and then use files from other applications to create the inside of the book. Combining multiple files on the GX Print Server, can greatly reduce the time it takes to complete this task at another stage of the document creation workflow.

Objective

By the end of this exercise you will be able to:

- Import multiple files into the Print Station
- Create a Combined Job
- Change the page order
- Add blank pages
- Select a binding method
- Submit the job for print

Held:	3				
ID*	Job Name		information	Size	Arriv
	booklet_cover_front.pdf			1.254 KB	
	bcoklet_cover_contents.pdf			5,969 KB	
76	booklet_cover_back.pdf			415 KB	3/21
		Multiple file	S		

BEFORE

AFTER



Impose Combined Job

- 1. Import sample files (multiple jobs) into the Print Station.
- 2. Select imported files and right-click to display job menus. Select [Create Combined Jobs] from the [Job Director] menu.

ID	T	Name	Y Attributer Ta	ug ▼	Size T Arrived	T Held Date/Ti
	157	booklet_A_ol.pdf(1)(5)		Sombine		17 11 52 22 AM 11/24/2017 1
		baoklet A al.pdf(1)	Print	CINHP	23,640 KB 11/24/20	17 11 52 22 AM 11/24/2017 1
		booklet_A_ol.pdf	Resume Printing		23,640 KB 11/24/20	117 11:52:22 AM 11/24/2017 1
			Promote	Ctd+T		
			Proof Print			
			Print Now			
			RIP and Hold			
			Delete	Dolete		
			Delete RIP Data			
			Duplicate	Ctr1+D		
			Properties	ChiHD	Collingueses	
			Move To	>	imposer	Ctrl+I
			Jab Diractor		Sequencer	.Ctil+S
			Raster Image Viewer	Children	Create Combined Jub	
			Preflight	>	Edit Combined Jobs.	Children
			Job Estimation			
			Save Job			
			Job Transfer	>		
			Calibration Sample Printos	10		
			Save Job Information for A			

3. You may modify the Job name and then click [Create].

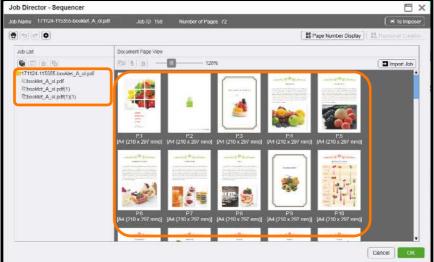
Create Com	bined Jobs 🛅 🗙
Job Name	171124-115355-booklet_A_ol.pdf
Owner Name	Administrator
	Cancel Create

4. Click the [Sequencer] button in the top right of the window.

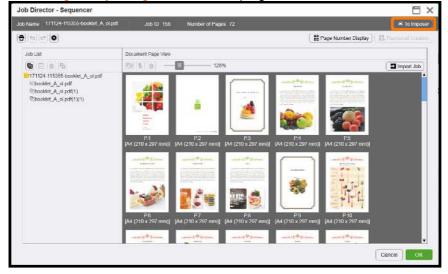
alt C	ombined Jobs						>
Job Nar	ne 171124-115355-booklet_A_of.pdf					🖬 Sequencer]
Owner I	Name Administrator						_
Status	Held						
Selecta	ible Jobs		Jobs to Be Cor	nbined			
Folder	= #Default V		* * +	± 0 %			
ID	Name		Insert Page	Name	Own		
99	Gradation_vector_image_comparisor			booklet_A_ol pdf	Adm		
105	pac vs.hom (002) jpg			booklet_A_ol.pdf(1)	Adm		
106	pac vs hom jpg			booklet_A_of.pdf(1)(1)	Adm		
108	Rooster_cmyk&Clear_SRA3_360_Fir						
166	2018_INTERFOS_PRINTPOSTER_1						
167	2018 INTERFOS PRINTPOSTER 1						
197	Quiz3_job.pdf						
216	104345_GHN_AU_S_COLOUR_2017						_
219	Test Page	⇒ 5.11.					
228	291382 mandarinbb pdf						
232	Pattern please print 4 up white RSV						
233	Microsoft Word - please print 4 up wh						
1	micro f6-5 b.fnt						
2	Server Configuration.pdf						
6	CORRELATION NM						
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a	MICRO.NM					Combined Job Propertie	2
12	Untitled 1					- Terreter and the second second second	2
4	÷ 7						

In the next window, please ensure the [Page Number Display] button is selected instead of [Thumbnail Display]. So that the preview images will be shown as in this example.

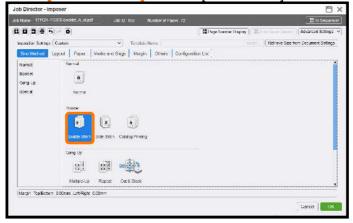
5. Change the page order by dragging and dropping the thumbnails (if the imported order is not correct).



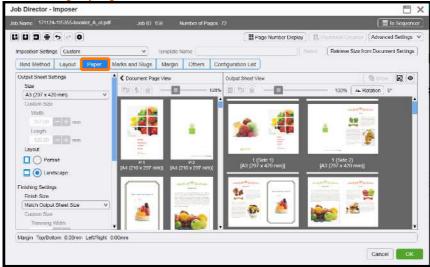
6. Click the [To Imposer] button in the top right of the window.



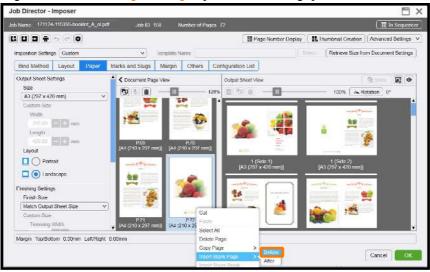
7. Select [Saddle Stitch] from the [Bind Method] tab.



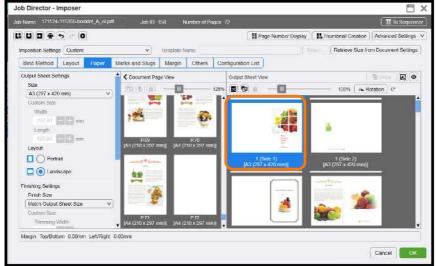
8. Select the [Paper] tab.



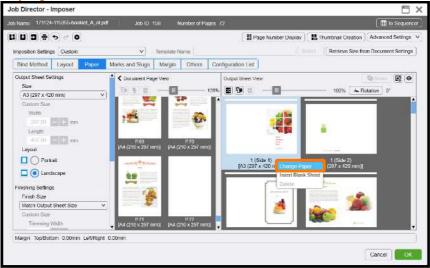
9. Scroll down the [Document Page View] window and select the last page. Right-click and select [Before] in [Insert Blank Page]



10. Make sure the back cover is placed in the right position.



11. Select the first sheet in Output Sheet Display, right-click and select [Change Paper].



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In the following step, if you decide to change the "Use Job Settings" option, the stock selected may be the same page size as rest of job e.g our example uses A3 paper.

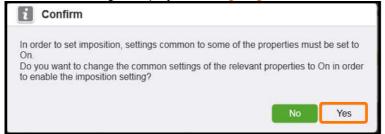
12. <u>Select [Tray/Stock] to change the stock for the cover page and click [OK]</u>.

Fray/Stock	
Jse Job Settings	V Sele
Resource Name	

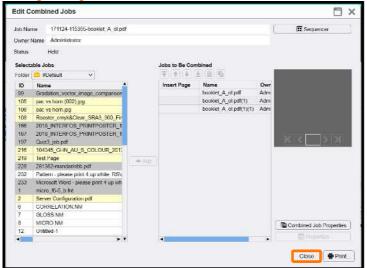
13. Click [OK].

Job Director - Sequencer		🗂 ×
Job Name 171124-115355-booklet. A olip	# Job ID 158 Number of Pages 72	(🕷 To Imposer
0 0 0		(🖁 Page Number Display) 📳 Thurdanal Creation
Job Ust	Document Page View	
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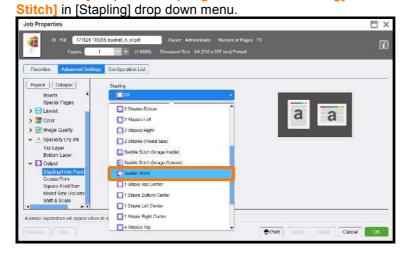
14. The confrim dialog is displayed. Click [Yes].



15. Click [Close].



16. Double-click the job to open Job Properties dialog



17. Select the [Output > Stapling/Hole Punch/Folding] and Select [Saddle Stitch] in [Stapling] drop down menu.

Please ensure that all other properties such as the specific paper settings are correct before submitting the job to the processing queue.

18. Click [OK]. Right click the job and select [Print].

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Congratulations you have now completed this exercise.