

# How To Print, RIP & Hold and Cancel

## GX Print Server for PrimeLink™

Version 1.0

FUJIFILM Business Innovation Corp.

#### Overview

This exercise will demonstrate the ability to easily control jobs using the GX Print Server "Job Manager". The user has the ability to quickly release a job to print. Also Process and hold a job before printing it so that tools such as the Raster Image Viewer can be used. And quickly cancel a job while it is printing so that last minute changes can be applied.

#### Objective

By the end of this exercise users will be able to:

- Navigate to the location of the feature on the GX Print Server
- Release a job to Print using the GX Print Server "Job Manager"
- Rip and Hold a job using the GX Print Server "Job Manager"
- Cancel a print job using the GX Print Server "Job Manager"

#### Print

#### 1. Select [Job Manager].



2. Select the job to print.



3. Click [] (Print).

Name <b>Y</b>	Attribut	Status <b>Y</b>	Size <b>Y</b>	Arrived
Gold Makeup LadyPF.pdf	RIP	Suspended	2,890 KB	3/20/2019 5:09
gre_research_validity_data.pdf		Suspended	1,542 KB	3/25/2019 5:58
Tracing_capital_small_letters_picture_one_16_1.pdf	/ 6	Canceled	313 KB	3/28/2019 4:40
862722_AGM_Houses_Priority+3_Singles_000003.pdf		Suspended	741 KB	4/5/2019 7:39:
862722_AGM_Houses_Priority+3_Singles_000003.pdf		Suspended	741 KB	4/5/2019 8:02:
booklet_A_ol.pdf	1	Suspended	137 KB	4/5/2019 3:15:
190405-152915-booklet_A_olpdf	<b>a</b>	Copied	546 KB	4/5/2019 3:29:
190405-153042-booklet A ol - Copy (2).pdf	<b>A Z</b>	Copied	546 KB	4/5/2019 3:31:

4. The job is moved to Processing List and printed.

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You have now completed this exercise.

To practice the process of RIP and Hold please continue to the next exercise.

### **RIP** and Hold

1. Select [Job Manager].



2. Select the job to RIP and Hold.

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3. Click 🔤 (RIP and Hold).

Held: 7			& <b>%</b>	
Name Y	Attribut	Status Y	Size <b>Y</b>	Arrived
gre_research_validity_data.pdf		Suspended	1,542 KB	3/25/2019 5:58:21 Al
Tracing_capital_small_letters_picture_one_16_1.pdf	1	Canceled	313 KB	3/28/2019 4:40:34 PI
862722_AGM_Houses_Priority+3_Singles_000003.pdf		Suspended	741 KB	4/5/2019 7:39:40 AM
862722_AGM_Houses_Priority+3_Singles_000003.pdf		Suspended	741 KB	4/5/2019 8:02:37 AM
booklet_A_ol.pdf	1	Suspended	137 KB	4/5/2019 3:15:56 PM
190405-153042-booklet_A_ol - Copy (2).pdf	a /	Copied	546 KB	4/5/2019 3:31:17 PM
booklet_A_ol.pdf	RIP	Suspended	137 KB	4/19/2019 10:04:57

4. The job is moved to Processing List and processed. After processing, the job is returned to Held List with RIP Data icon.



Print Server	: Printer Ready	Resume Printing Promote Proof Print	Chit	▲040252E8 Sto	ick Synchronizatic
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You have now completed this exercise.

To practice the process of Cancelling a Print Job please continue to the next exercise.

#### Cancel the Print Job

1. Select and right-click the job that is currently printing, and then select [Hold].



2. GX Print Server stops printing and the job is moved to Held List.



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When the job is canceled or halted by error, the icon is displayed. The number of printed copies and pages are displayed in the Job

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Congratulations you have now completed this exercise.